



# Mulberry UTC Provider Access Policy

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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 10 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 10 to 13 at Mulberry UTC are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access requests

#### 4.1 Procedure

A provider wishing to request access should contact Dr Stuart Mundy, Mulberry Schools Trust Consultant Leader.

Telephone: 0203 137 7024

Email: [smundy@mulberryschoolstrust.org](mailto:smundy@mulberryschoolstrust.org)

## 4.2 Opportunities for access

As a UTC, we strongly welcome all links with business, industry and employers; through presentations, visits, talks, joint projects, assemblies, work placements and work experience and practical workshops. These are integrated throughout schemes of learning in each of our specialist areas.

In addition a number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
<b>Year 10</b>	Employer led learning project week (termly)	Employer led learning project week (termly)	Employer led learning project week (termly) Work experience
<b>Year 11</b>	Employer led learning project week (termly) Work experience Careers Interviews for students Post 16 open evening/transition event	Employer led learning project week (termly) Careers Interviews FE/Apprenticeships Fair Post 16 open evening/transition event	Employer led learning project week (termly)
<b>Year 12</b>	Employer led learning project week (termly) Level 2 HSC work experience placements- all year Level 2 Business and Administration work experience Open evening Health careers day	Employer led learning project week (termly) HE/Apprenticeship/Careers Fair Level 3 HSC work experience Open evening Level 2 careers interviews Film/media project with Goldsmiths	Employer led learning project week (termly)
<b>Year 13</b>	Employer led learning project week (termly) Open evening 1:1 destination interviews with progression mentor Personal UCAS statement writing workshops UCAS fair	Employer led learning project week (termly) HE/Apprenticeship/Careers Fair Level 3 HSC work experience Open evening	

Please speak to Stuart Mundy to identify the most suitable opportunity for you.

## 4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### **4.4 Premises and facilities**

The school will make the theatre, classrooms or private meeting rooms available for discussions between the provider and students as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. The Careers coordinator will be available to discuss this with providers ahead of any visit.

Providers are encouraged to send any promotional material which will be disseminated to pupils. Prospectuses from FE and apprenticeship providers will be held in form rooms by tutors. Open Day flyers will also be distributed to form rooms as well as being displayed on a central noticeboard, and in central spaces such as the library and open plan areas.

Literature on HE opportunities and apprenticeships is held in the library and disseminated by the Head of Sixth Form.

#### **5. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Stuart Mundy, Mulberry Schools Trust, Consultant Leader.

This policy will be reviewed and approved by governors annually.