



Principal: Dr Katharine Vincent

Friday 20th March 2020

Dear Parent/Carer,

School closure

Following instruction from the government, Mulberry UTC will close to students and staff after lunchtime today. Whilst we are disappointed that we will not be able to continue to learn together as a school community within the UTC building, we have prepared well for this situation.

This letter details the arrangements we have in place to limit the disruption to your child's learning and to continue to provide support for their pastoral needs during the time the school is closed.

Home learning

We have created home learning booklets for students, which have been sent home with students this week or, where students are not in school, posted to your home.

We have created a significant quantity of online resources which students can access using our virtual learning environment, Microsoft Teams. Teams can be accessed by all students using a PC, laptop, tablet or mobile phone. Those students who do not have access to one of these devices have been provided with laptops by the school for using during the closure period.

Teachers are able to contact their classes through email and to interact with them through MS Teams. Students can email their teachers directly, using their school email accounts, when they need any help and/or advice about their work.

If you have any questions about arrangements for home learning, please contact the school using the email contacts given below.

Opening for vulnerable children and the children of key workers

As you will be aware, the government have stated that schools should continue to offer provision for vulnerable students and the children of key workers during the closure period. We will do this through our partnership with Mulberry Academy Shoreditch (MAS), which will remain open for those students who require it and which will be staffed by teachers from both schools on a rota basis while Mulberry UTC is closed.

Please notify the school as a matter of urgency if you believe that your child is eligible for this educational provision and would like to take it up.

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Free Schools Meals

Students who are eligible for Free School Meals will be provided with school lunches during the closure period. During w/c 23rd March, this will take the form of packed lunches.

Since Mulberry UTC will be closed, any students eligible for Free School Meals will need to collect their packed lunches from Mulberry Academy Shoreditch. To do so, students will need to come to reception at Mulberry Academy Shoreditch between 12.30 and 1.30pm each day. The school is located at Gosset St, London E2 6NW.

If collecting lunches from this location is a challenge for any family, please contact us so that we can try to make alternative arrangements.

Exams

Students in all year groups have been working extremely hard all year to prepare for their exams. We know that students are disappointed that exams will not take place in the usual way.

It is important that students continue to work towards their exams, since we do not yet know how the exam boards will determine the final grades that students should be awarded for their qualifications. We will update our school website when we receive any updates from the government or exam boards about this.

Contact during school closure

We remain a caring and supportive school community, even with the building closed, and your child's wellbeing continues to be incredibly important to us. If students or families need to contact a member of the pastoral team, please email them and leave a number on which you would like to be contacted. The member of staff concerned will then schedule a call with you, or your child, as appropriate.

The email addresses of the Directors of Progress are:

Year 10	Mr Dobbs	ddobbs@mulberryschoolstrust.org
Year 11	Mr Dobbs	ddobbs@mulberryschoolstrust.org
Year 12	Ms Bruce/ Mr Alam	mbruce@mulberryschoolstrust.org nam@mulberryschoolstrust.org
Year 13	Ms Bruce/ Mr Alam	mbruce@mulberryschoolstrust.org nam@mulberryschoolstrust.org

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If you have any concerns at all about your child's safety or their well-being during the closure period, please contact the Designated Safeguarding Lead:

Designated Safeguarding Lead	Ms Brian	sbrian@mulberryschoolstrust.org
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School re-opening

We know that having the school closed to students will be worrying for many families, but we assure you that as soon as we are able to we will be open again.

We will update the school website and send a text message to parents to let you know when we are able to re-open.

Contact with the senior leadership team

If you would like to speak to the senior leadership team for any reason, please do so using the following contact details:

Vice Principal	Ms Brian	sbrian@mulberryschoolstrust.org
Assistant Principal	Ms Christofides	rchristofides@mulberryschoolstrust.org

We look forward to seeing your child back in school soon. Thank you for all your continued support for the school.

Yours sincerely,

Dr K Vincent
Principal