



Monday 30th November 2020

Dear Parent/Carer,

The January external exam period will run between Monday 4th –Wednesday 20th January. During this period students studying vocational and technical qualifications will sit externally assessed examinations. These are exams which will count towards students' final grades in their technical and vocational courses.

Students will be provided with an exam timetable which details the day, date and time for each of their examinations, along with the Joint Council for Qualifications (JCQ) examinations regulations. It is important that students read these regulations carefully.

Students should assemble at 8.30am for morning exams and 1pm for afternoon exams. Should students be in a position where they are self-isolating when they are due to sit an examination they must remain at home. Evidence of a positive covid-19 test or a communication from the NHS Track and Trace should be emailed to the school, as this evidence will be required by the examination board.

A video which will be shared with students and contains further guidance on how examinations will run will be uploaded on the school website. It will be accessible using this link:

<http://mulberryutc.org/exams-info-for-candidates/>.

Yours sincerely,

Ms Christofides
Assistant Principal