



Principal: Dr Katharine Vincent

Wednesday 9th December 2020

Dear parent/carer,

I am writing to inform you that the school will be closed to students on Friday 18th December for a staff training (INSET) day. This is a change to our planned arrangements for the end of term, following an advisory announcement to schools yesterday by the Department for Education.

The last day of term for students will now be Thursday 17th December, when school will finish at the usual time of 3.50pm.

The school will continue to respond to any notifications of confirmed Covid-19 cases up to and including Wednesday 23rd December. Further information regarding procedures for reporting positive Covid-19 cases during the Christmas holiday period will be sent to you before the end of term.

I would like to thank you for your continued support throughout this very challenging term and hope that everyone has an enjoyable and safe Christmas period.

Thank you for your understanding and for your continued support during this time.

Yours sincerely,

Dr. K. Vincent
Principal